

DD/S

CAS 8-459

13 November 1958

EC-4517

MEMORANDUM FOR: Deputy Director (Support)

25X1A

ATTENTION: [REDACTED]

SUBJECT: Senior Administrative Officers Conference

1. In my opinion, the Conference [REDACTED] 27 - 29 October 1958 was a complete success on all counts. It was well-planned and managed and covered about as much subject matter as could be usefully discussed in the time allotted.

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2. I feel certain that the consensus would be that an agenda of this scope could be profitably absorbed on a semi-annual basis, and that we should not lapse again into an 18-month drouth, as it were.

3. I felt that all of the program participants had prepared their presentations in good order, to give us the most they could within the scheduled time, and that the only weak spot in this regard was the Panel handling of the Financial Management Improvement questions; here, I detected, that the topic had been introduced before the Comptroller team was prepared to cope with the barrage of questions that was bound to follow. It did not make for the feeling of confidence in the program that I am sure the Comptroller himself would have wanted. By comparison, the Medical Staff gained considerable support and understanding for its new Psychiatric Program.

4. The DD/P participants were a welcome addition to the program and should be included, one or two stalwarts, in all future sessions. I oppose, however, the notion that DD/P Chiefs or Deputies should constitute some fraternal part of the audience - - - or, for that matter, that the audience should be enlarged in any way, shape or form other than by a standing invitation to all DD/S Office or Staff Directors or Chiefs or their Deputies visit any session that suits their fancy or schedule regardless of whether the agenda item(s) are related to their immediate sphere of responsibility. More specifically, I recommend that each DD/S Component head put in an appearance at one point or another during the Conference so as to remain either through the luncheon or cocktail and dinner hour where we would have an opportunity to "get at them" on an informal footing.

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5. If it can be worked into the next Conference agenda, [REDACTED]
[REDACTED] shares my view that a visit [REDACTED] would prove
exceedingly interesting and informative to this key group.

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[REDACTED]
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Chief, Administration Staff, OC